

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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November 5, 2002

FROM: MARY R. SAWICKI, Director
Department of Aging & Adult Services

SUBJECT: SOCIAL WORK INTERNSHIP PROGRAM AGREEMENT WITH CALIFORNIA
STATE UNIVERSITY, SAN BERNARDINO

RECOMMENDATION: Approve agreement between the County of San Bernardino (Department of Aging and Adult Services) and California State University, San Bernardino for training and on-the-job social work experience for interns participating in Social Work degree programs for the period of September 3, 2002 through September 2, 2005.

BACKGROUND INFORMATION: The Bachelors and Masters of Social Work degree programs at the California State University, San Bernardino (CSUSB) require students enrolled in these programs to work under the supervision of professionals to earn State required internship hours. The Department of Aging and Adult Services (DAAS) employs qualified social work professionals (in various areas including Adult Protective Services, In-Home Supportive Services, Multipurpose Senior Services Programs, and Administration) who can provide the needed tutelage and guidance to interns participating in these degree programs. A cooperative agreement between CSUSB and DAAS will provide these student interns with valuable exposure to the various unique aspects of social work when serving adult and aging populations.

Approval of this agreement will allow the CSUSB to designate students to receive social work oriented field experience at DAAS effective September 3, 2002 through September 2, 2005. The agreement clearly establishes the terms and conditions under which DAAS will accept students referred from the University. DAAS has accepted interns in previous years but on an informal basis. The use of an agreement formalizes the process and clearly states the expectations of all parties. This agreement is being presented to the Board after the effective date, as the formalized process was not completed before the school year commenced.

REVIEW BY OTHERS: This agreement has been reviewed by HSS Contract Compliance (Lori Ciabattini, Administrative Supervisor) on October 22, 2002; and the Office of County Counsel (Phebe W. Chu, Deputy County Counsel) on March 13, 2002. The item has been reviewed by the County Administrative Office (Gary Morris, Administrative Analyst) on October 24, 2002 and by HSS Finance (Kristin Letterman, Administrative Manager) on October 28, 2002.

FINANCIAL IMPACT: This agreement is non-financial. Approval of this agreement will result in no cost to the County.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Mary R. Sawicki, Director, Department of Aging & Adult Services (909) 891-3917

Record of Action of the Board of Supervisors

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